POS Solutions Australia Pty Ltd
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LotteryWest Barcodes

LotteryWest have introduced price-embedded barcodes on all lotto tickets. This allows for scanning directly into the PosBrowser cash register! Each individual ticket will have a barcode on it, as well as a "summary" ticket that will include the total for all sales for the session, including payouts. Follow the steps below to set your PosBrowser system up and ready for this new feature:

Turn on the Scales Feature and Set the Pay-out Codes

- Go to System Maintenance
- Go to System Setup Values
- Click Edit
- On the Register tab scroll down to the Operational Options sub-heading
- Change the "Enable Scales Barcode usage feature" option to YES
- *Set the Lotto Scanned payout ScalesID (1) value to 00100 (see below)*
- *Set the Lotto Scanned payout ScalesID (2) value to 00090 (see below)*
- *Set the Lotto Scanned payout ScalesID (3) value to 00130 (see below)*
- *Set the Lotto Scanned payout ScalesID (4) value to 00110 (see below)*
- Click Save

Enable Restricting of Tobacco sales to specified Registers - Dissection	[UnSpecified]	Local
Enable Scales barcode usage feature	Yes	Local
Enable Scales barcode Pre-paid features (select pay type)	[UnSpecified]	Local
Extra receipt printer message		Local
Hide Purchases With/Without GST message on receipt	No	Local
Lotto scanned payout ScalesID (1)	00100	Local
Lotto scanned payout ScalesID (2)	00090	Local
Lotto scanned payout ScalesID (3)	00130	Local
Lotto scanned payout ScalesID (4)	00110	Local
Lotto scanned payout ScalesID (5)		Local
Lotto scanned payout ScalesID (6)		Local
Merge lines (sum quantities) for same products being sold	No	Local

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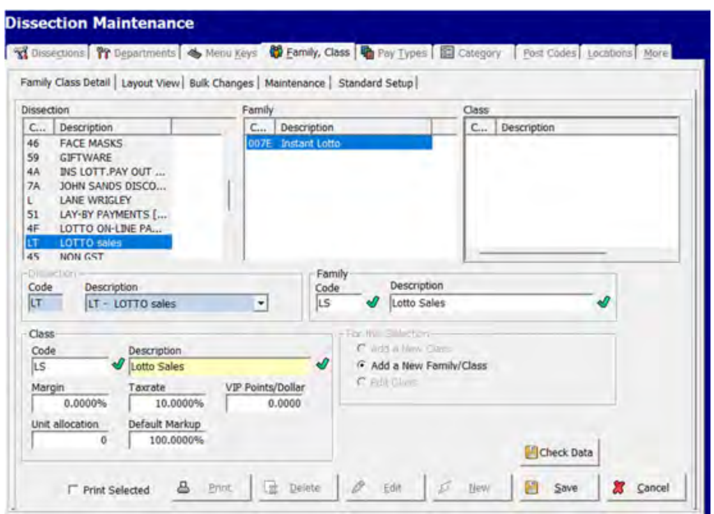
Check / Create Families & Classes

Because we are adding stock items for each type of ticket, we need to make sure the correct Families & Classes exist for your Lotto dissection:

- Go to Main Menu
- Go to System Maintenance
- Go to Dissection Maintenance
- Go to the Family, Class tab
- Find and click on your Lotto Sales dissection; this will then show any Families that exist.
    - If a Lotto Sales family exists, click on it in the Family section, and this will show any Classes that exist
    - If a Lotto Sales class exists, there is nothing you need to do
    - Repeat this process for your Instant Sales, Lotto Payout and Instant Payout dissections
    - If any of these dissections do not have a suitable Family & Class, follow the below steps to add them:
- With the Dissection highlighted on the left (e.g. Lotto Sales), select the “Add a New Family/Class” bullet option, then click the NEW button at the bottom
- Enter a code and description for both the family and class (e.g.” LS” & “Lotto Sales”)
- Click SAVE



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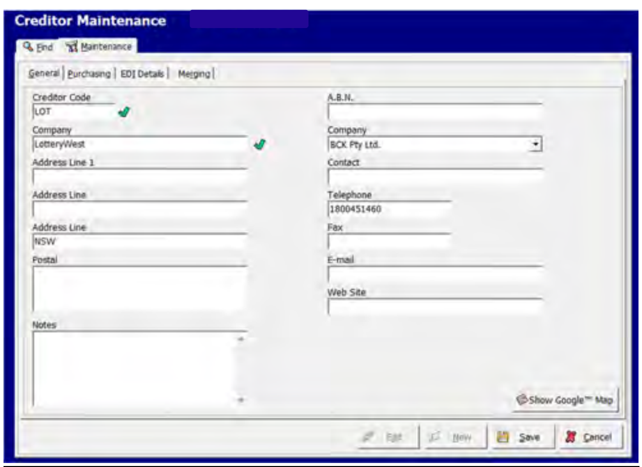
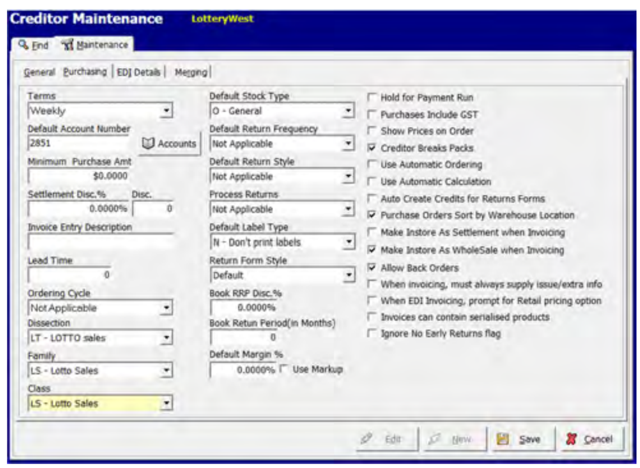
Check / Create LotteryWest Creditor

We now need to check, or create a creditor for LotteryWest:

- Go to Main Menu
- Go to Creditors (Suppliers)
- Go to Maintenance
- In the “Creditor Code” field, enter a few letters to search for LotteryWest (e.g. Lot) and press enter
  - Select the LotteryWest creditor if one is found.
  - If a LotteryWest creditor is not found, click the NEW button at the bottom
- Enter a code and Company name for the new creditor
- Click on the Purchasing tab, then click EDIT (if you are creating a new creditor, edit will already have been selected)
- Set the Dissection, Family and Class to the ones you setup in Dissection Maintenance.
  - **Note:** New stock received in the future will default to this Dissection, Family and Class
- You might want to set other options here, such as default labels to No
- Click SAVE





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Importing the LotteryWest Stock File

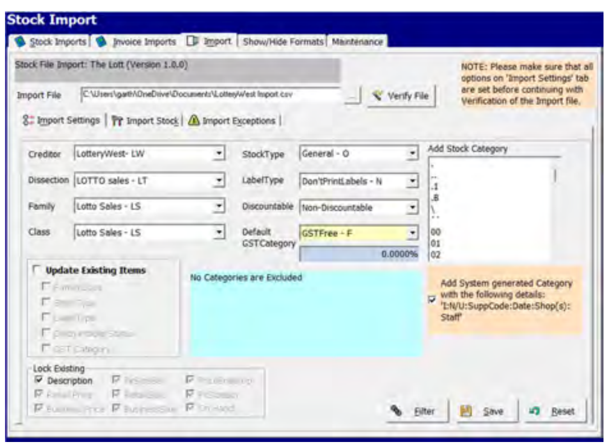
To import all of the LotteryWest products, you will need to download the file from here:

https://www.possolutions.com.au/media-categories/supplier-files

Once you have the file;

- Go to Main Menu
- Go to Stock Systems
- Go to Stock Import
- Double Click on the The Lott file format
- On the Import Setting Tab set the following options;
    - Creditor (Supplier)
    - Dissection
    - Family
    - Class
    - Stock Type
    - Label Type
    - Discountable
    - Default GST Category

NOTE: These options are used only for new stock and will not overwrite existing stock unless the option to update existing is selected (see below)



Note: Stock Import can be customised to update existing stock. There are two sections for this purpose

Update Existing Items: Ticking any of these options will updating existing stock items using the criteria set above
Lock Existing: Ticking any of these items will not allow updating of these details for existing stock items.

- Click on the Save button. (These options will now be saved for the next time this file format is used)

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- Click on the [...] button located next to the Verify File button.
- Locate the LotteryWest barcode file that you downloaded and click on Open
- Click on the Verify File button (The system will now check the file for any errors in the file)
- Once the file has been verified go to the Import Exceptions tab and check for any import problems. If there are many exceptions then the stock import file may be corrupted – please contact the POS Solutions helpdesk for further assistance.
- Go to the Import Stock tab and check that stock details are valid. The items and details listed here are the values that will be imported into your PosBrowser stock file.
- Select Shop(s) (more than one can be selected) for Price Change and select Staff.
- Ensure the option for Immediate Price Change has been ticked
- Click Import button to start the stock file import process
- Once completed, a report will be generated detailing the items imported and changed. This report can be printed if so desired
- Each stock item will be placed in an automatically generated category that you can use in the register reports section to track the sales of the items from this import.

This category will be:
I:N:<Supplier code>:<Date>:<Shop>:<Staff> for new items and I:U: <Supplier code>:<Date>:<Shop>:<Staff> for updated items.

Tip: You can easily find the category by looking on the General Tab in Stock Maintenance on one of the imported stock items.

If you have any further questions then please contact POS Solutions Support on (03) 9523 2733 or email us at support@possolutions.com.au